



# Detroit Water and Sewerage Department Meeting Minutes - Final Finance Committee

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Tuesday, April 7, 2015

7:30 AM

5th Floor Board Room, Water Board Building

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## Finance

### 1. CALL TO ORDER

Co-Chairperson Williams called the meeting to order at 7:31 A.M.

### 2. ROLL CALL

**Present:** 2 - Linda Forte and J. Bryan Williams

### 3. APPROVAL OF AGENDA

Co-Chairperson Williams requested approval of the agenda.

A motion was made by Co-Chairperson Forte, seconded by Co-Chairperson Williams that the agenda be approved. The motion carried by the following vote:  
**approved**

**Aye:** 2 - Co-Chairperson Forte and Co-Chairperson Williams

### 4. APPROVAL OF MINUTES

Co-Chairperson Williams requested approval of the minutes from the meeting of March 3, 2015.

A motion was made by Co-Chairperson Forte, seconded by Co-Chairperson Williams that the minutes be approved. The motion carried by the following vote:  
**approved**

**Aye:** 2 - Co-Chairperson Forte and Co-Chairperson Williams

### 5. PUBLIC PARTICIPATION

None.

### 6. OLD BUSINESS

#### A. FY2014 Draft Financial Reports

The committee received an overview of the draft water and sewer financial reports.

**B. FY2014 Audit Update**

KPMG City's Auditor - In process.

**C. Chapter 9 update on Fees (verbal)**

Bankruptcy fee update.

**D. GLWA/ DWSD-R Update (verbal)**

Study groups are progressing.

**7. NEW BUSINESS****A. Benefits Broker Selection (Verbal)**

Recommendation process.

**B. Property & Casualty Broker Selection (Verbal)**

Recommendation process.

**8. REPORTS****A. Customer Service Report - Darryl A. Latimer, Chief Customer Service Officer reported the following: Weekly Updates-Highland Park, Inkster, Melvindale, and DPS**

Highland Park - legal action  
Inkster and Melvindale - settlement agreements  
DPS- agreement reached

**B. CFO Report - Nicolette Bateson, Chief Financial Officer reported the following:**

Financial Metric Reports (Personnel Costs)  
Attrition Schedule - highlight the decreased staffing level  
Cumulative Annual Savings - reflect the cumulative dollar amount of the staffing reduction

Financial Operations Benchmarking (Quick Wins)  
Veolia Recommendations - Proposed Immediate Initiatives  
Procurement, Energy, and Network Maintenance

**C. Monthly Information Reports**

None.

**9. Look Ahead Schedule**

Scheduled Meetings  
Finance Committee May 2015 Meeting-TBD  
Annual Finance Committee Report to BOWC-TBD

**10. OTHER MATTERS**

None.

**11. ADJOURNMENT**

A motion was made by Co-Chairperson Forte, seconded by Co-Chairperson Williams that the meeting be adjourned. The motion carried by the following vote:  
**adjourned**

**Aye:** 2 - Co-Chairperson Forte and Co-Chairperson Williams

There being no further business, the meeting adjourned at 8:50 A.M.