



# Detroit Water and Sewerage Department Meeting Minutes - Final Finance Committee

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Wednesday, September 16, 2015

7:30 AM

5th Floor Board Room, Water Board Building

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## Finance Committee Meeting

### 1. CALL TO ORDER

Commissioner Forte called the meeting to order at 7:31 AM.

### 2. ROLL CALL

**Present:** 3 - Linda Forte, Michael Einheuser and Jody Caldwell

### 3. APPROVAL OF AGENDA

A motion was made by Co-Chairperson Einheuser, seconded by Co-Chairperson Caldwell that this be approved. The motion carried by the following vote:

approved

**Aye:** 3 - Co-Chairperson Forte, Co-Chairperson Einheuser and Caldwell

[15-1136](#)

Finance Committee Binder of 9.16.2015

**Sponsors:** Bateson

**Attachments:** [BOWC Finance Committee Binder 9.16.2015](#)

(Agenda items support/reference materials)

### 4. APPROVAL OF MINUTES

Minutes of August 26, 2015 (not available for 9.16.2015)

**This was placed on the table**

### 5. PUBLIC PARTICIPATION

**This was None**

### 6. OLD BUSINESS

**A. Bondholder Consent and 2015 Financing update - verbal**

Presenter, Chief Financial Officer Nicolette Bateson

We anticipate S&P is going to committee with DWSD this week. The Bond ordinance is not quite ready for the Great Lakes Water Authority to review. We will try to get it to the Board of Water Commissioners as far in advance to review as well.

**B. Budget Schedule and FY2017-21 CIP Rollout update - Page 1**

Presenters, Chief Financial Officer Nicolette Bateson (CIP Schedule), and Board Technical Advisor Tarolyn Buckles (Financial Planning calendar)

CFO Bateson will revise and update the CIP schedule, and will consolidate the presented information into one document.

[15-1137](#)

Financial Planning Calendar

**Sponsors:** Bateson

**Attachments:** [FY 2017 Financial Planning Calendar preliminary](#)

**C. Technology updates - verbal**

Information Technology Director Dan Rainey discussed the status of the proposed Five-year IT Transition Plan of the bifurcation of GLWA/DWSD. The City of Detroit and DWSD are looking to find a way to make the configuration of Oracle Fusion meet the needs of the GLWA and DWSD. Viable options for all scenarios are being researched.

**7. NEW BUSINESS**

**This was None**

**8. REPORTS****A. Customer Service Division Report - verbal**

Deputy Director Darryl Latimer stated Customer Service is staying vigilant in keeping customers current. To address language barriers, DWSD's phone system has the option for Spanish and Arab-speaking customers to hear messaging recorded in their language, door tags were translated to Spanish and Arab and are available for distribution, and the Department is searching to hire bi-lingual Customer Service Representatives in those languages.

**B. Financial Performance Report - Page 2**

Bart Foster of The Foster Group, presented a report of unaudited materials and analysis on the Department's financial performance with a focus on billed sales and revenues.

**C. CFO Report - verbal**

Chief Financial Officer Nicolette Bateson

**D. Monthly Information Reports - Pages 19, 21**

**- GLWA/DWSD-R Project Implementation Team (P.I.T) and Bifurcation Budget update**

**- Wholesale Customer Contract Assignments**

Chief Financial Officer Nicolette Bateson presented the monthly update from the project implementation Team (PIT) regarding the separation and start-up of DWSD-R and GLWA as independent agencies.

Public Finance Manager Jon Wheatley presented an update on the wholesale customer contract assignments.

**9. LOOK AHEAD SCHEDULE**

Biosolids Tour, September 16, 2015 at 2:00 PM  
Finance Committee, October 12, 2015 at 8:00 AM

**10. OTHER MATTERS**

**This was none.**

**11. ADJOURNMENT**

There being no further business the meeting adjourned at 9:06 PM.

**A motion was made by Co-Chairperson Einheuser, seconded by Co-Chairperson Caldwell that this meeting be adjourned. The motion carried by the following vote:**

**adjourned**

**Aye:** 3 - Co-Chairperson Forte, Co-Chairperson Einheuser and Caldwell