



Detroit Water and Sewerage Department Meeting Minutes - Final ORCAP Committee

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Thursday, April 9, 2015

1:30 PM

5th Floor Board Room, Water Board Building

ORCAP Committee Meeting

1. CALL TO ORDER

Chairman Barnes called the meeting to order at 1:33 PM.

2. ROLL CALL

Present: 3 - Fred Barnes, Mary Blackmon and John Henry Davis

3. APPROVAL OF AGENDA

Chairman Barnes requested approval of the agenda.

Item No. 15-1023 contract amount should read as \$937,466.64.

A motion was made by Commissioner Blackmon, seconded by Commissioner Davis that the agenda be approved. The motion carried by the following vote:

approved

Aye: 3 - Chairperson Barnes, Commissioner Blackmon and Commissioner Davis

4. APPROVAL OF MINUTES

Chairman Barnes requested approval of the minutes from the meetings of February 12, 2015, March 3, 2015, and March 12, 2015.

A motion was made by Commissioner Davis, seconded by Commissioner Blackmon that the minutes be approved. The motion carried by the following vote:

approved

Aye: 3 - Chairperson Barnes, Commissioner Blackmon and Commissioner Davis

5. PUBLIC PARTICIPATION

None.

6. OLD BUSINESS

None.

7. NEW BUSINESS

[15-1016](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **enter into Contract No. CS-1644, “Office 365 Migration Professional Services” with HP Enterprise Services (Consultant), at a cost not to exceed \$296,840.00 for a duration of one (1) year**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Rainey

A motion was made by Commissioner Blackmon, seconded by Commissioner Davis that this Contract be recommended for approval. The motion carried by the following vote:

recommended for approval

Aye: 3 - Chairperson Barnes, Commissioner Blackmon and Commissioner Davis

[15-1019](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **enter into RFQ No. 50126 “Filter Alum Syrup, Aluminum Sulfate” with Chemtrade Chemicals US LLC (Vendor), in the amount of \$3,668,960.00 for a duration of two (2) years, with two (2) - one (1) year renewal options at a cost of \$1,834,480.00 for each renewal year option**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Porter and Daniel

Attachments: [RFQ 50126 Bid Tabulation](#)
[RFQ 50126 Statements of No Bid](#)
[RFQ 50126 MITN - Vendors Solicited](#)

A motion was made by Commissioner Davis, seconded by Commissioner Blackmon that this Contract be recommended for approval. The motion carried by the following vote:

recommended for approval

Aye: 3 - Chairperson Barnes, Commissioner Blackmon and Commissioner Davis

[15-1020](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **enter into Contract No. WS-686 “Water System Improvements: Various Streets Throughout the City of Detroit” with Major Cement Company (Contractor), at a cost not to exceed \$7,898,454.00 for a duration of 820 calendar days**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Porter and Olson

A motion was made by Commissioner Blackmon, seconded by Commissioner Davis that this Contract be recommended for approval. The motion carried by the following vote:

recommended for approval

Aye: 3 - Chairperson Barnes, Commissioner Blackmon and Commissioner Davis

[15-1021](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **execute a resolution pertaining to securing low interest loan assistance through the Drinking Water Revolving Fund (DWRf) for Water Main Replacement as detailed in the FY16 DWRf Project Plan**, and also authorizes the Director to take such action as may be necessary to accomplish the intent of this vote.

Sponsors: Porter, Edwards and Olson

Attachments: [BOWC Resolution - FY16 DWRf Project Plan TOC & Source of Info DWRf Writeup \(Draft\) - 03-18-2015](#)

A motion was made by Commissioner Davis, seconded by Commissioner Blackmon that this Resolution, BOWC be recommended for approval. The motion carried by the following vote:

recommended for approval

Aye: 3 - Chairperson Barnes, Commissioner Blackmon and Commissioner Davis

[15-1022](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **grant an increase of \$104,000.00 in the contract amount and an extension of one (1) year in contract time for DWSD Contract No. PS-1567 “Individual Personal Services Contract” to Anthony Alston (Consultant)**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Porter and Daniel

A motion was made by Commissioner Davis, seconded by Commissioner Blackmon that this Contract Amendment be recommended for approval. The motion carried by the following vote:

recommended for approval

Aye: 3 - Chairperson Barnes, Commissioner Blackmon and Commissioner Davis

[15-1023](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **enter into Small Capital Project No. SCP-PC-010 “Replacement of Air Distribution Equipment for the Grit and Screening Facilities at Pump Station No. 2 at the Detroit Wastewater Treatment Plant (WWTP)” with Toolles Contracting Group, LLC (Contractor), at the cost not to exceed \$937,466.64, for a duration of 570 calendar days**, and also authorizes, the Director to take such other action as may be necessary to further accomplish the intent of this vote.

Sponsors: Porter and Barrott

A motion was made by Commissioner Davis, seconded by Commissioner Blackmon that this Contract be recommended for approval. The motion carried by the following vote:

recommended for approval

Aye: 3 - Chairperson Barnes, Commissioner Blackmon and Commissioner Davis

8. CONTRACTS AND GRANTS STATUS REPORT

Joan Byrne provided a status update of Contracts & Grants weekly activity.

9. CONSTRUCTION PROJECTS UPDATE

The committee received an update prior to the meeting.

10. OTHER MATTERS

Chairman Barnes asked had any progress been made on hiring engineers in the Department. Cheryl Porter replied that the Department are currently looking into a professional services contract or posting externally.

Commissioner Blackmon requested an update on the fire hydrants, clogged basins, and sinkholes. Cheryl Porter, Chief Operating Officer replied that the Department is currently coordinating with the fire department and will provide an update once it is finalized. Ms. Porter replied that customers should contact the customer care number at 313-267-8000 to report clogged basins. Daniel Rainey, IT Director added that customers can also report a clogged basin using the Smart Phone Mobile Application, "Improve Detroit". Ms. Porter spoke about the sinkholes and said they are tied into the inspection process of the sewer lining contracts and when inspections are delayed it creates a backlog of the preventative maintenance process.

Chairman Barnes asked about the status of the Detroit River Interceptor (DRI). Cheryl Porter replied that the DRI also rely on the sewer lining contracts and our efforts to do inspections and get resolutions in-place.

The next meeting date will be Thursday May 14, 2015 at 3:00 PM.

11. ADJOURNMENT

A motion was made by Commissioner Blackmon, seconded by Commissioner Davis that the meeting be adjourned. The motion carried by the following vote:
adjourned

Aye: 3 - Chairperson Barnes, Commissioner Blackmon and Commissioner Davis

There being no further business, the meeting adjourned at 3:34 P.M.