



Detroit Water and Sewerage Department Meeting Minutes - Final Board of Water Commissioners

735 Randolph
Detroit, Michigan 48226

Wednesday, June 24, 2015

2:00 PM

5th Floor Board Room, Water Board Building

Regular Meeting/Annual Meeting

1. CALL TO ORDER

Chairman Fausone called the meeting to order at 2:00 PM.

2. ROLL CALL

Present: 6 - Commissioner James Fausone, Commissioner Fred Barnes, Commissioner Mary Blackmon, Commissioner J. Bryan Williams, Commissioner John Henry Davis and Commissioner Michael Einheuser

Excused: 1 - Commissioner Linda Forte

3. APPROVAL OF AGENDA

Chairman Fausone requested approval of the agenda.

Item 15-1075 Approval of Assignment of Wholesale Customer Contract to GLWA was added to the agenda.

A motion was made by Commissioner Barnes, seconded by Commissioner Blackmon that the agenda be approved as amended. The motion carried by the following vote:

approved as amended

Aye: 6 - Commissioner Fausone, Commissioner Barnes, Commissioner Blackmon, Commissioner Williams, Commissioner Davis and Commissioner Einheuser

Excused: 1 - Commissioner Forte

4. ELECTION AND APPROVAL OF OFFICERS

[15-1071](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department, nominated the Following Board Member(s) for the office of “Chair” of the BOWC; [James G. Fausone](#); and whereas the BOWC conducted an election for the office of Chair with the following votes having been recorded: James G. Fausone 6 votes; **NOW, THEREFORE BE IT Resolved** that [James G. Fausone](#) having received a majority of votes cast, is elected as the Chair of the BOWC for a term ending at the 2016 Annual Meeting of the BOWC.

Sponsors: Wolfson

A motion was made by Commissioner Williams, seconded by Commissioner Barnes to nominate James G. Fausone as Chairman. A motion was made by Commissioner Barnes to close nominations, seconded by Commissioner Williams and that the ballot be cast for James G. Fausone, and that this Resolution, BOWC be approved. The motion carried by the following vote:

approved

Aye: 6 - Commissioner Fausone, Commissioner Barnes, Commissioner Blackmon, Commissioner Williams, Commissioner Davis and Commissioner Einheuser

Excused: 1 - Commissioner Forte

[15-1072](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department, nominated the Following Board Member(s) for the office of “Vice-Chair” of the BOWC: [Mary E. Blackmon](#); and whereas the BOWC conducted an election for the office of Vice Chair with the following votes having been recorded: [Mary E. Blackmon](#) 6 votes; **NOW, THEREFORE BE IT Resolved** that [Mary E. Blackmon](#) having received a majority of votes cast, is elected as the Vice-Chair of the BOWC for a term ending at the 2016 Annual Meeting of the BOWC.

Sponsors: Wolfson

A motion was made by Commissioner Davis, seconded by Commissioner Williams to nominate Mary E. Blackmon as Vice Chair. A motion was made by Commissioner Einheuser to closed nominations, seconded by Commissioner Williams and that the ballot be cast for Mary E. Blackmon, and that this Resolution, BOWC be approved. The motion carried by the following vote:

approved

Aye: 6 - Commissioner Fausone, Commissioner Barnes, Commissioner Blackmon, Commissioner Williams, Commissioner Davis and Commissioner Einheuser

Excused: 1 - Commissioner Forte

5. APPROVAL OF MINUTES

Chairman Fausone requested approval of the minutes from the May 13, 2015 Special Meeting No. 5 and the May 27, 2015 Regular Meeting.

A motion was made by Commissioner Barnes, seconded by Commissioner Williams that the minutes be approved. The motion carried by the following vote:

approved

Aye: 6 - Commissioner Fausone, Commissioner Barnes, Commissioner Blackmon, Commissioner Williams, Commissioner Davis and Commissioner Einheuser

Excused: 1 - Commissioner Forte

6. PUBLIC COMMENTS (3 minutes per speaker)

Richard Lewandowski, 4648 Livernois, Detroit MI, argued he is owed a refund from an overpayment years ago.

Rouzbah (Rudy) Yeganehlayegh, 21243 Grand River, Detroit MI, argued the Department shut off his water without giving notice.

Deborah Burse, 14409 Linnhurst, Detroit MI, came before the Board to dispute the Department's claim that her 22-unit apartment building used too much water or had leaks. Ms. Burse stated in an effort to cooperate with the Department her water meter was changed three times, and she hired a private company, which reported no leaks.

Linda and Sabrina Green, 14231 Auburn, Detroit MI, argued she is owed a refund from overstated meter readings.

Commissioner Forte joined the meeting at 2:07 PM.

7. ITEMS FROM THE COMMISSIONERS

Wendy Barrott, General Manager of the Wastewater Treatment Plant, provided a monthly update of the biosolids and provided information about a high concentration chemical spill at Pump Station No. 1 that prompted an employee evacuation. The HAZMAT team was called. The plant has no adverse impact. The Industrial Waste Control Division is tracking the matter.

Commissioner Williams summarized items reviewed by the Finance committee at its May 28, 2015 special meeting and June 10, 2015 meeting. A written report was submitted to the Board.

Commissioner Barnes noted that he met with engineers who provided a presentation of the Upper Rouge Tunnel Sewer Model in an effort to monitor the Department's green infrastructure project. Commissioner Barnes also met with Dr. Nancy Love at the Wastewater Treatment Plant (WWTP) for continued coordination with University of Michigan on the Department's sewer models. He also reported the flow metering taskforce will discuss a strategic metering plan.

Commissioner Blackmon reported that the Organizational Management Development and Human Resources committee met on June 23, 2015 to discuss placement eligibility process, personal services contracts, water and sewer service lease agreement update, DWSD retail operation, and outsourced contracts. There was also discussion and concern about the "back office" transition matters that are pending.

8. OLD BUSINESS

This was None.

9. NEW BUSINESS**[15-1052](#)**

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **enter into RFQ No. 50452 for Symantec Control Compliance Suite (CCS) with New Tech Solutions, Inc. (vendor) at a cost not to exceed \$300,206.41 for a duration of one (1) year** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Rainey

Attachments: [RFQ 50452 DWSD BID TAB CHART](#)

A motion was made by Commissioner Williams, seconded by Commissioner Forte that this Contract be approved. The motion carried by the following vote:

approved

Aye: 7 - Commissioner Fausone, Commissioner Barnes, Commissioner Blackmon, Commissioner Forte, Commissioner Williams, Commissioner Davis and Commissioner Einheuser

[15-1056](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **execute a resolution pertaining to securing low interest loan assistance estimated at \$22,500,000.00 through the State Revolving Fund (SRF) for the Aeration System Improvements at the Detroit Wastewater Treatment Plant (WWTP) as detailed in this Project Plan**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Porter

Attachments: [BOWC Resolution Aeration System](#)

Relative to Alternative 1

A motion was made by Commissioner Williams, seconded by Commissioner Forte that this Contract be approved. The motion carried by the following vote:

approved

Aye: 7 - Commissioner Fausone, Commissioner Barnes, Commissioner Blackmon, Commissioner Forte, Commissioner Williams, Commissioner Davis and Commissioner Einheuser

[15-1057](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **execute a resolution pertaining to securing low interest loan assistance estimated at \$57,500,000.00 through the State Revolving Fund (SRF) for the Rehabilitation of the Rectangular Primary Clarifiers, Electrical/Mechanical Buildings and Pipe Gallery at the Detroit Wastewater Treatment Plant (WWTP) as detailed in this Project Plan**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Porter

Attachments: [BOWC Resolution Rehabilitation of rectangular Primary Clarifiers](#)

Alternative 1

A motion was made by Commissioner Williams, seconded by Commissioner Blackmon that this Contract be approved. The motion carried by the following vote:

approved

Aye: 7 - Commissioner Fausone, Commissioner Barnes, Commissioner Blackmon, Commissioner Forte, Commissioner Williams, Commissioner Davis and Commissioner Einheuser

[15-1058](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **grant a contract time extension of February 9, 2014 to June 30, 2019 with a price increase not-to-exceed \$874,392.00 for proposed Amendment No. 1 to Contract No. CS-1484, “Rehabilitation of Rectangular Primary Clarifiers, Drain Lines, Hot Water and Scum Lines”, Wade Trim (Consultant)**, and also authorizes, the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Porter

A motion was made by Commissioner Blackmon, seconded by Commissioner Forte that this Contract Amendment be approved. The motion carried by the following vote:

approved

Aye: 7 - Commissioner Fausone, Commissioner Barnes, Commissioner Blackmon, Commissioner Forte, Commissioner Williams, Commissioner Davis and Commissioner Einheuser

[15-1064](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **enter into RFP No. 50207 “Just-in-Time (JIT) Electrical Supplies and Equipment” with McNaughton-McKay, Inc. (Vendor), in the amount of \$1,440,000.00 for a period of two (2) years, with two (2) - one (1) year renewal options at a cost of \$720,000.00 for each renewal option**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Porter and Daniel

Attachments: [50207 Proposal Tabulation](#)
[RFP 50207.JIT Electrical Supplies and Equipment Evaluation Overview](#)
[50207 JIT ELECTRICAL EVALUATION SCORES](#)
50207 MITN SOLICITED VENDOR LIST

A motion was made by Commissioner Barnes, seconded by Commissioner Forte that this Contract be approved. The motion carried by the following vote:

approved

Aye: 7 - Commissioner Fausone, Commissioner Barnes, Commissioner Blackmon, Commissioner Forte, Commissioner Williams, Commissioner Davis and Commissioner Einheuser

[15-1065](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director **to enter into RFQ NO. 50408 “Furnish various Hydrant Parts” with East Jordan USA, (vendor) in the amount of 1,636,927.26 for a duration of two (2) years, with two (2) - one (1) year renewal options at a cost of \$818,463.63 for renewal year one, and \$818,463.63 for renewal year two and** also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Johnson

Attachments: [Bid Tab & Eval-RFQ 50408.pdf](#)
[final DWSD BID TAB CHART RFQ 50408.xls](#)

A motion was made by Commissioner Davis, seconded by Commissioner Blackmon that this Procurement, Goods be approved. The motion carried by the following vote:

approved

Aye: 7 - Commissioner Fausone, Commissioner Barnes, Commissioner Blackmon, Commissioner Forte, Commissioner Williams, Commissioner Davis and Commissioner Einheuser

[15-1066](#)

The Board of Water Commissioners authorizes the Director to **grant an increase of \$100,000.00 in the contract amount and an extension of one (1) year in contract time for Contract No. PS-1694 “Personal Services Contract to Provide Organizational Development and Team Support to the department on Key Initiatives” to Louis Fischione (Contractor),** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Conerway

A motion was made by Commissioner Blackmon, seconded by Commissioner Forte that this Contract be approved. The motion carried by the following vote:

approved

Aye: 7 - Commissioner Fausone, Commissioner Barnes, Commissioner Blackmon, Commissioner Forte, Commissioner Williams, Commissioner Davis and Commissioner Einheuser

[15-1067](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **grant an increase of \$100,000.00 in the contract amount and an extension of one (1) year in contract time to Contract No. PS-1698, “Support and assistance in the review, evaluation, development, implementation and training for the Human Resources Management System, and Organizational Development projects including NEO GOV” software to Kathryn Haves (Consultant)**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Conerway

A motion was made by Commissioner Forte, seconded by Commissioner Blackmon that this Contract be approved. The motion carried by the following vote:

approved

Aye: 7 - Commissioner Fausone, Commissioner Barnes, Commissioner Blackmon, Commissioner Forte, Commissioner Williams, Commissioner Davis and Commissioner Einheuser

[15-1068](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **enter into RFQ No. 50344 for the purchase of TIBCO Enterprise Software Support for a one year contract price of \$197,815.00 with an option for one additional year at the same price from HP Enterprises, LLC** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Rainey

Attachments: [RFQ 50344 DWSD BID TAB CHART](#)

A motion was made by Commissioner Barnes, seconded by Commissioner Blackmon that this Contract be approved. The motion carried by the following vote:

approved

Aye: 7 - Commissioner Fausone, Commissioner Barnes, Commissioner Blackmon, Commissioner Forte, Commissioner Williams, Commissioner Davis and Commissioner Einheuser

[15-1069](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **enter into an agreement with Premier Group and Associates for RFQ No. 50100 “Grounds Maintenance Services”**. The duration of this agreement is for **two (2) years in the total amount of \$1,313,613.33, with two (2) - one (1) year renewal options at a cost of \$656,806.67 for each renewal option**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Johnson

Attachments: [50100 BREAKDOWN OF CURRENT ANNUAL COSTS](#)

[50100 Bid Tab Rev](#)

[50100 MITN Supplier List](#)

[50100 BID EVALUATION SUMMARY](#)

A motion was made by Commissioner Einheuser, seconded by Commissioner Williams that this Procurement, Goods be approved. The motion carried by the following vote:

approved

Aye: 7 - Commissioner Fausone, Commissioner Barnes, Commissioner Blackmon, Commissioner Forte, Commissioner Williams, Commissioner Davis and Commissioner Einheuser

[15-1070](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **enter into an agreement with Advanced Disposal Services for “Refuse Recycling & Waste Hauling Services”**. The duration of this agreement is for **two (2) years for a total amount of \$79,392.00 with two (2) - one (1) year renewal options at a cost of \$39,696.00 for each renewal option**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Johnson

Attachments: [45881 BREAKDOWN OF CURRENT ANNUAL COSTS](#)

[45881 MITN Supplier List](#)

[45881 Bid Tab 4-2015](#)

[45881 BID TABULATION & EVALUATION SUMMARY](#)

A motion was made by Commissioner Barnes, seconded by Commissioner Forte that this Procurement, Goods be approved. The motion carried by the following vote:

approved

Aye: 7 - Commissioner Fausone, Commissioner Barnes, Commissioner Blackmon, Commissioner Forte, Commissioner Williams, Commissioner Davis and Commissioner Einheuser

[15-1073](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approves the proposed Water Charge Schedules for the Genesee County Drain Commission and the City of Highland Park for Fiscal Year 2015-16**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: McCormick

Attachments: [Non Wholesale Customer Calc](#)

A motion was made by Commissioner Forte, seconded by Commissioner Barnes that this Rates, Charges and Fees be approved. The motion carried by the following vote:

approved

Aye: 6 - Commissioner Fausone, Commissioner Barnes, Commissioner Blackmon, Commissioner Forte, Commissioner Davis and Commissioner Einheuser

Abstain: 1 - Commissioner Williams

[15-1074](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **grant an increase of \$108,000.00 in the contract amount and an extension of one (1) year in contract time for Contract No. PS-1584 “Personal Services Contract to assist with the Financial Services Group Transformation” to Kathy Smith-Roy (Contractor)**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Bateson

A motion was made by Commissioner Forte, seconded by Commissioner Blackmon that this Contract, Personal Services be approved. The motion carried by the following vote:

approved

Aye: 7 - Commissioner Fausone, Commissioner Barnes, Commissioner Blackmon, Commissioner Forte, Commissioner Williams, Commissioner Davis and Commissioner Einheuser

[15-1075](#)

The Board of Water Commissioners of the City of Detroit Water and Sewerage Department authorizes the Director to **take necessary and appropriate actions to effectuate the transfer of DWSD Wholesale Customer Water and Sewer Contracts to the GLWA, including but not limited to executing direct assignments and assignment agreements on behalf of the City of Detroit through this Department**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Wolfson

Attachments: [DWSD Wholesale Water & Sewer Contracts to GLWA](#)

A motion was made by Commissioner Blackmon, seconded by Commissioner Forte that this Resolution, BOWC be approved. The motion carried by the following vote:

approved

Aye: 6 - Commissioner Fausone, Commissioner Barnes, Commissioner Blackmon, Commissioner Forte, Commissioner Davis and Commissioner Einheuser

Abstain: 1 - Commissioner Williams

10. DIRECTOR'S REPORT

[15-1076](#)

Director's Report - June 24, 2015.

Sponsors: McCormick

Attachments: [Director's Report - June 24, 2015 \(1\)](#)

11. COMMENTS BY COMMISSIONERS

This was None

12. COMMENTS BY THE CHAIR

A n executive oversight launch committee has been established to oversee the transition. The committee consist of Robert Daddow, Gary Brown, myself and other pertinent staff personnel.

BOWC/GLWA Joint Workshop and BOWC Special Meeting on July 8, 2015 at 1:00 P.M. at Water Works Park (WWP)

Future BOWC meetings are August 12 and 26.

13. OTHER MATTERS

This was None

14. ADJOURNMENT

Chairman Fausone requested approval to adjourn.

A motion was made by Commissioner Blackmon, seconded by Commissioner Einheuser that the meeting be adjourned. The motion carried by the following vote:

approved

Aye: 7 - Commissioner Fausone, Commissioner Barnes, Commissioner Blackmon, Commissioner Forte, Commissioner Williams, Commissioner Davis and Commissioner Einheuser

There being no further business, the meeting adjourned at 4:16 PM.